

Headwaters™ Bookstore Consignment Agreement

Headwaters Bookstore™ is a part of Firmly Planted Family™, a non-profit organization.

Consignor Name (please print): _____

Email Address: _____ Phone: _____

Mailing Address: _____

1. Consignor agrees that Headwaters™ Bookstore (hereafter “HB”) has the right to reject or remove any books/items off the sales floor at any time during the consignment period without warning. HB does not accept books/items in fair to poor condition.
2. We accept current items in very good, resale condition only. We do **not** accept items with writing in them, torn or missing pages, broken bindings, items that smell like smoke and/or mold, magazines, outdated curriculum materials (curriculum greater than 10 years old, VHS, cassettes, etc.), or any items contrary to the Word of God. We accept picture books and Christian living books that are classic or pertain to homeschooling at our discretion.
3. All books/items consigned will stay under the Consignor’s ownership for 1 year. After 1 year, the Consignor forfeits all ownership of remaining books/items which become the property of HB.
4. Consignor may collect any or all unsold books/items during the 1-year consignment period. Consignor understands that he/she is responsible for collecting all unsold books/items and notifying HB before removing any items from the property.
5. Consignor understands and agrees that HB is not responsible for lost, damaged, or stolen books/items.
6. Consignor understands and agrees to receive a 50% payout for all sold books/items priced by HB, or a 65% payout for all sold books/items priced by Consignor. Consignor must provide an itemized list of all books/items and their sale price in order to receive the 65% payout.
7. Consignor understands that HB will charge buyers a per-book/item fee of \$0.50 - \$2.00. This fee will be added to the consignment price to ensure that HB earns enough revenue to remain self-sufficient. It is not deducted from Consignor’s payout.

Consignor Signature: _____ Date: _____

HOW IT WORKS

- Complete a Headwaters Bookstore Consignment Agreement. You do not need to fill out a new contract once we have one on file.
- Drop off your consignment items at the bookstore during Firmly Planted business hours. Make sure all of your items adhere to our guidelines and are clearly labeled with your first and last name. If you are pricing your items yourself, provide an itemized list of your books/items and corresponding prices (see reverse). We will email you once your items are processed.
- We will notify you one month before your contract ends via email. If you wish to pick up your unsold books, use the emailed item list to find your items from among the inventory. They will be identifiable by the code on the price tag (your account # - item #). Bring your found items to the Headwaters desk so that we can properly remove them from your account. All remaining items will be donated to the bookstore.
- We will mail a check to your provided address at the end of your consignment period.
- For more information, please contact bookstore@firmlyplantedfamily.org

